#### **CHARTER OAK STATE COLLEGE**

# JOB OPPORTUNITY INFORMATION TECHNOLOGY ASSOCIATE (P/T for 9 months) UNIT IF APPROPRIATE

# PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

**Location:** 85 Alumni Road, Newington, CT

Hours:

**Salary:** \$23.13/hr. (PT 15 hrs/wk, Temporary for 9 months-no benefits)

Closing Date: January 28, 2014

**General Knowledge:** Aids in the day-to-day operational usage and maintenance of our technology infrastructure including: providing routine updates and maintenance to servers, monitoring prescribed system routines for exceptions, making recommendations in procedure improvements, and providing expert technical support to the end-user community.

### Preferred Skills and Ability:

Special Knowledge: See eligibility requirement.

**Position Summary:** The System Support Technician (SST) aids in the day-to-day operational usage and maintenance of our technology infrastructure including: providing routine updates and maintenance to servers, monitoring prescribed system routines for exceptions, making recommendations in procedure improvements, and providing expert technical support to the end-user community.

**Special Experience:** Minimum of two (2) years' experience in the support and implementation of a networked environment; knowledge of fundamental computing and networking methodologies and technologies.

#### **Substitution Allowed:**

**Eligibility Requirement:** Associate or Bachelor's degree in MIS, Computer Science, or STEM field and a minimum of two (2) years' experience in the support and implementation of a networked environment; knowledge of fundamental computing and networking methodologies and technologies.

Interested and qualified candidates who meet the above requirements should submit a cover letter and resume to rmcgoldrick@charteroak.edu by January 28, 2014. No phone calls please.

## AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.